Lost and Found

All items of clothing, purses, books, keys, calculators, and other valuables will be held in the CCHS Student/Staff Support Office. Lost and found may be checked before or after school. Any unclaimed items are donated to a charitable collection agency at the end of each semester.

Students are encouraged to keep their books, purses, jackets, and other personal items in their lockers or with them at all times. Students are asked to not bring excessive amounts of money and/or wear expensive or irreplaceable jewelry, watches, jackets, shoes or other valuable items to school. CCHS is not responsible for these items. Names written on personal belongings enable school personnel to return items to students when found.

Engravers are available in the Media Center. Students are strongly encouraged to engrave their calculators in case of loss and to prevent theft.

CCHS is not responsible for lost or stolen items.

Reporting Lost and Stolen Items

To report lost or stolen items, students must complete a Lost/Stolen Item Form (located in the Discipline Office) and submit to personnel in the Discipline Office. Upon receipt, the Assistant Principal for Discipline will meet with student to determine the need to investigate and/or assign disciplinary consequences.